

CROSBY LAW OFFICES
2303 HURSTBOURNE VILLAGE DRIVE, #700
LOUISVILLE, KENTUCKY 40299
(502) 499-6360 TELEPHONE
(502) 491-4469 FAX

We have received a title order for the property located at _____
_____ to close in the near future. To better serve you, we are
requesting the following information. **Please scan/email this information back to**
sherri@crosbylaw.org or fax to 502-491-4469.

Verify: Sales Price \$ _____ Earnest Money \$ _____

Is the Earnest Money being brought to closing? YES NO (circle one)

Commission: _____ % Listing Agent; _____ % Selling Agent

Is Commission based on Sales Price? YES NO If No, enter amount \$ _____

Additional charges for Realtor (Admin/Document Prep Fees, Amount, Buyer/Seller Charge)

Is Seller married _____ YES _____ NO; **If Yes, Full Legal Name of Spouse** _____

Mortgage Payoffs:

Mortgage Company _____

Account (Loan) Number _____

Sellers **FULL** Social Security Number _____

Mortgage Company _____

Account (Loan) Number _____

Sellers Social Security Number _____

Home Warranty Information (Name, Amount) _____

HOA/Condo Association Information (Name of HOA/Condo Assoc., Address, Phone Number)
**Please note: if the HOA/Condo requires the use of a third-party (homewisedocs.com;
condocerts.com) to certify information regarding delinquencies, payments, etc., there may
be an additional fee to obtain this information (\$220.00 +/-).**

Items to be paid BY Seller at time of closing _____

Thank you very much for your cooperation. If you have any questions, please feel free to give me a call
at your convenience.

Sherri Crosby